

ServiceIQ NZ Museum Awards



Please indicate your entry category:

- Exhibition Excellence: Art
- Exhibition Excellence: Science and Technology
- Exhibition Excellence: Social History
- Exhibition Excellence: Taonga Māori
- Most Innovative Use of Te Reo Māori
- Most Innovative Public Programme
- Museum Project Excellence

Use separate forms for *MSAANZ Best New Product* and *Arts Access Aotearoa Museum Award*

Entrant's information:

Name:

Institution:

Position:

Address:

Phone:

Email:

Project information:

Project title:

Project team:

Project location:

Museums Aotearoa membership is held by:

Authorisation:

Signature:

Name *(please print)*:

Position:

(Director / General Manager or equivalent)

Entry Fee: Purchase Order number required: NO YES: _____

- \$50 (incl GST) per entry for institutions employing 5 or fewer full-time staff
- \$100 (incl GST) per entry for institutions employing 6-20 full-time staff
- \$200 (incl GST) per entry for institutions employing more than 20 full-time staff

Entry Information:



To enter:

Prepare your entry as a single pdf file, and include the cover sheet from this document. Then submit your entry [online here](#).

Please provide a single PDF file (max 10 pages):

Note: * means an answer is required

1. * Describe your exhibition, programme or project. Discuss each of the following:
 - project development
 - challenges
 - innovations
 - achievements
2. * Alignment with Judging Criteria. Answer all questions that are relevant
 - * How did this project or programme demonstrate the museum's mission and / or advance its future vision? (Please state your institutions mission statement and respond to it directly).
 - Did this project or programme create new knowledge, awareness, access, skills or connections for audiences / participants? If so, briefly describe how?
 - Did the project or programme make the most of the museum's resources? (For example; people, collections, skills or community) If so, briefly describe how.
 - Did the project or programme demonstrate new thinking and approaches that others could learn from? If so, briefly describe how.
3. * Please provide details of the team who worked on the entry including external contractors including name, position / responsibilities).
4. * A simple budget for your entry showing expenditure and income (including sponsorship, external contractors and internal staff time).
5. * Photographs, plans, media coverage and other supporting graphics to a maximum of five pages. Please clearly label images with captions.
6. Supporting web / video material. Videos should under 3 minutes and must be uploaded to YouTube or Vimeo with a link embedded in your report. Maximum of 4 links.

*** Ensure our entry cover sheet (page one of this document) is included at start.**

Please also email one high resolution image to represent your entry in publicity to mail@museumsaotearoa.org.nz or share on Dropbox.

See our webpage for more information on the [ServiceIQ Museums Awards 2020](#).

If you have any questions or need more information, contact:

Awards Convener: Linda Lee

Museums Aotearoa

Email: Awards@MuseumsAotearoa.org.nz

Email: mail@museumsaotearoa.org.nz

Tel: 04 499 1313

Entries open 12 February and close on Thursday 19 March at 5pm. Finalists will be announced by early May. The awards ceremony will be held at Waitangi on 13 May 6-8pm in conjunction with the MA20 Conference.